

Verification of Payment or Non-payment of Child Support - Instructions

The Department of Child Support Services (DCSS) provides online services for families to open, change, and access their child support cases. Families can log-on from any computer with internet access or by using one of the kiosks at the DCSS offices.

If you have any questions regarding this process, please contact your assigned Early Care and Education Child Care Liaison.

<u>I Need a PIN</u>	<u>I Already Have a PIN</u>	I Need to Open a Child Support Case or Add a Child to an Existing Case
If you have never used the website or cannot	Once you have a PIN, you will need to complete the	
remember your PIN, you need to request a PIN.	following prior to your appointment with ECE. You must also bring your PIN to the appointment.	Go to: <u>https://www.cse.ca.gov/CustomerConnect/login</u>
Go to: https://www.cse.ca.gov/CustomerConnect/login		Scroll to the bottom.
	Go to: https://www.cse.ca.gov/CustomerConnect/login	
Click on "Login"		Click on "Start an Application Today"
	Click on "Login"	
Click on "Forgot PIN?"		Bullet 1. Apply Online-Click Here.
Complete the information to request your PIN.	Select and Enter your Participant ID or Social Security Number and your PIN.	If this is your first time using the application website, you will need to complete the registration steps by
E-mail delivery of a PIN is generally one-business day.	Click on "Login"	clicking "Register for an account". Once you are registered, or if you are already
Standard mail delivery of a PIN can take up to	You are now on the Participant Home Page – this page will need to be printed for your appointment with ECE.	registered, enter your Username and Password.
10-business days.		Click on "Login"
	Next, click on "My Payments"	
Please allow time for delivery of your PIN so that you		Complete the online application.
can access your account prior to your appointment	Click on "Payments I Received"	
with ECE.	You will need to print all pages of your payment history and bring them to your appointment with ECE.	Once you have completed the application, you will need to print the confirmation page for your appointment with ECE.